SHENANDOAH LIBRARY BOARD OF TRUSTEES MINUTES
January 7, 2026

This meeting will be via Zoom (Z), an accepted internet method of meeting with members who may attend online, if requested.

BOARD MEMBERS PRESENT: Gregg Broermann, Jenny Burkhiser, Dan Cox, Mary Ann Gibson, Mims Henstorf, Eric Holste, Jennifer Jones, Melinda Kirby, Amy Miller, Chris Wiebold, and Adam Wright.

BOARD MEMBERS ABSENT: Justin Trowbridge

ALSO PRESENT: Carrie Falk, Director; Richard Jones & Matthew Reagan-Council Representatives

I. CALL TO ORDER: The meeting of the Shenandoah Public Library Board of Trustees was called to order by President Dan Cox at 4:30 p.m. on Wednesday, January 7, 2026, in the Carnegie Room.

II. PUBLIC FORUM: none

III. READING OF THE MINUTES: The minutes of the past board meeting were read by members through email. A motion to approve those minutes was made (Gregg Broermann/Chris Wiebold) and was approved by board members in attendance.

IV. COMMUNICATIONS: A thank you note was read for the use of the Library to write Christmas cards to local veterans.

V. REPORT OF THE DIRECTOR: The emailed report was read individually before this board meeting. The numbers of patrons in December was up to the usual rate. The November numbers had been significantly down so it was encouraging to see that change.

VI. REPORT OF THE FRIENDS: The Friends were thanked for paying for several projects and events for the patrons. It was appreciated.

VII. COMMITTEE REPORTS:

A. **Budget**: Everything is on track for the status of the budget halfway through the year.
B. **Building:** The elevator failed its inspection when Otis was here in November. However, Otis happened to be in town recently for other businesses and the Library was able to have the minor infractions fixed to their satisfaction.
C. **Operations: no report**
D. **Policy:** The Signage & Promotions Policy was reviewed with no changes being made. The Public Participation Policy rules need to be reviewed and Carrie will have some sample policies to examine next month.

VIII. PAYROLL AND BILLS:

A. Motion to pay bills (Chris/Amy) was made and approved by board members in attendance.

VIX. UNFINISHED BUSINESS:

A. There will be trustee training in Red Oak on January 26 for anyone interested in attending.

B. The Legislative visit will be in Coin Thursday evening January 8**.**

X. NEW BUSINESS:

A. Budget The city is working on the budget for 2027 and will visit with Carrie about the Library's portion. It was moved and seconded (Gregg/Jennifer) to accept the Library budget proposal.

B. Accreditation remains as is.

C. ADA checklist was examined and the Library will pass. A motion to accept the completed checklist was made (Chris/Jennifer) and passed.

D. The **Winter Wellness** program coordinated by Bevin Anderzhon and Michelle Morelock (SCIA coordinator) was presented with seasonal outings around town for citizens to enjoy during the first month or so of the new year. There were suggestions for indoor and outdoor activities to keep any winter "blahs" away and promote good mental health. The Library also has **A Great Reading Challenge** for the 2026 year (3rd year of the event). Each participant challenges their personal reading enthusiasm by "pledging" the number of books he/she will be read. Bevin thanked the board for allowing her to attend the ILA Convention where she learned of these and other ideas to promote Library use and personal enthusiasm for reading.

E. The Library received Open Access Reimbursement of $3,474.

F. The Director's Evaluation worksheet was passed out to Board members to fill out and return to President Dan by 1/28.

XI. FUTURE AGENDA ITEMS:

Meeting adjourned by acclamation.
The next board meeting will be Wednesday, Feb 4, at 4:30 P.M.

Respectfully submitted,
Mims Henstorf, Secretary ____

Dan Cox, President ____