

SHENANDOAH LIBRARY BOARD OF TRUSTEES MINUTES

June 4, 2025

This meeting will be via Zoom (Z), an accepted internet method of meeting with members who may attend online, if requested.

BOARD MEMBERS PRESENT: Gregg Broermann, Dan Cox, Mary Ann Gibson, Mims Henstorf, Jennifer Jones, Melinda Kirby, Amy Miller, Chris Wiebold,

BOARD MEMBERS ABSENT: Jenny Burkhiser, Eric Holste, Justin Trowbridge, and Adam Wright.

ALSO PRESENT: Carrie Falk, Director; Jon Brantner Council Representative

I. CALL TO ORDER: The meeting of the Shenandoah Public Library Board of Trustees was called to order by President Dan Cox at 4:30 p.m. on Wednesday, June 4, 2025, in the Carnegie Room.

II. PUBLIC FORUM: none

III. READING OF THE MINUTES: The minutes of the past board meeting were read by members through email. A motion to approve those minutes was made (Jennifer/Amy) and was approved by board members in attendance.

IV. COMMUNICATIONS: Two cards of appreciation were sent to Carrie and passed for members to read.

V. REPORT OF THE DIRECTOR: The emailed report was read individually before this board meeting. There were many events presented for the summer, and some were still being prepared for later dates. A very busy summer for staff and patrons.

VI. REPORT OF THE FRIENDS: The Friends will use some of the money from their past endeavors for 2 summer programs: The Iditarod and Jason the Juggler will be by upcoming programs sponsored by the Friends.

VII. COMMITTEE REPORTS:

A. Budget: The city financial report for the Library has the budget slightly over, but will be covered for the end of the fiscal year from other library sources.

B. Building: none

C. Operations: none

D. Policy: The Circulation Policy was presented with corrections or additions made for the increases in the cost of replacing materials (books, CDs, or “things”) damaged or lost.

VIII. PAYROLL AND BILLS:

A. Motion to pay bills (Amy/Jennifer) was made and approved by board members in attendance. The MidAmerica bill paid was for two months as last month’s statement was not received by the time of the last meeting. State and Federal government funding for several programs used by our Library is still being debated as to specific cuts to individual libraries. Our local budget can no longer absorb the cost of some programs.

VIX. UNFINISHED BUSINESS:

- A. Amphitheater/Ribbon Cutting** - Work is progressing, and the arches are up. Concrete work is almost done. Although the landscaping was not in the bidding, the company will restore the disruption to the landscape with grading and leveling of the dirt. Painting the pillars will be done, hopefully by the end of June. That will depend upon the wind and other weather conditions. Landscaping will be a future item, especially with the city water restrictions. Plans for a dedication event may be later in July if all continues to progress steadily.

X. NEW BUSINESS:

- A. New Officers/Terms and appointments:** The slate for board officers was confirmed with a motion (Amy/Jennifer) with all present officers agreeing to serve another year. Committees will continue with the same members and the duties will be listed. Committee meetings will be as needed.
- B. Library Comparison/Fines--**This annual state report compares libraries of the same population size. There are many categories of comparison and the board may look at the report at their leisure. We do have a longer book-checkout period than others in our group. Fines for children's books returned late or lost were dropped several years ago. Now with the cost of all books, DVDs, and the library of "things" it was discussed that financial payback should be considered to checkouts. A motion was made (Gregg/Chris) to collect a fine from for lost or destroyed books, DVDs, audio books, and "objects" on loan to adults.
- C. Enrich Iowa Agreement-**This state program provides statewide programs and seminars to improve the quality of libraries around the state no matter the size. It also uses a program to collect information about the books and "items" patrons have checked out. Patrons may "opt in" the program as they wish, simply by asking the librarian to change their account status. Our library will only hold that information for the next day when the information will then be deleted.
- D. D. Contracting cities-** Many small towns cannot afford a library of their own. State tax money collected by surrounding smaller towns may opt in and the tax money given to the closest library.

XI. FUTURE AGENDA ITEMS:

Digital sign and Trustees self-evaluation.

Motion to adjourn (Amy/Mims) made and passed by board members present.

The next board meeting will be Wednesday, July 9, 2025, at 4:30 P.M.

Respectfully submitted,

Mims Henstorf, Secretary _____

Dan Cox, President _____