SHENANDOAH LIBRARY BOARD OF TRUSTEES MINUTES
July 8, 2026

This meeting will be via Zoom (Z), an accepted internet method of meeting with members who may attend online, if requested.

BOARD MEMBERS PRESENT: Gregg Broermann, Jenny Burkiser, Ellen Christensen, Dan Cox, Mims Henstorf, Eric Holste, Jennifer Jones, Melinda Kirby, Amy Miller, Justin Trowbridge, Chris Wiebold, and Adam Wright.

BOARD MEMBERS ABSENT:

ALSO PRESENT: Carrie Falk, Director; Matthew Regan (on line), Council Representative

I. CALL TO ORDER: The meeting of the Shenandoah Public Library Board of Trustees was called to order by President Dan Cox at 4:30 p.m. on Wednesday, July 8, 2026, in the Carnegie Room.

II. PUBLIC FORUM: none

III. READING OF THE MINUTES: The minutes of the past board meeting were read by members through email. A motion to approve those minutes was made by (Jennifer Jones/ Chris Wiebold) and was approved by board members in attendance.

IV. COMMUNICATIONS: Two thank you notes were received and available for all the board to read.

V. REPORT OF THE DIRECTOR: The emailed report was read individually before this board meeting. There was no further discussion.

VI. REPORT OF THE FRIENDS: no report, but end of summer pool party is being planned

VII. COMMITTEE REPORTS:

A. **Budget**: Finished the 2026 Fiscal year right on budget.
B. **Building:** previously discussed shading for the west windows and door was discussed with a shade tones were available for choices. One was chosen, but we will request the opinion of installers as well.
C. **Policy:** The Library and Public Spaces Use Policy was reviewed with no issues of concern for the board. The policy was approved (Gregg/Melinda) as written.

VIII. PAYROLL AND BILLS:

A. Motion to pay bills (Chris/Justin) was made and approved by board members in attendance.

VIX. UNFINISHED BUSINESS: Iowa Open Meeting Webinar…postponed until next month

X. NEW BUSINESS:

A. Welcome to Ellen Christiansen. Ellen has completed her open meetings compliance training.

B. Eric Holste has agreed to remain a trustee until a replacement is named.

C. The agenda will now be posted on the East Entrance door of the Library which meets the stated conditions. Approved.

D. No action was taken on the Vole situation.

E. Approval was made to accept the tint shading and the installation on the needed east windows. One broken window will be replaced. The staff will make the specifics.

F. The trustee's email is in compliance with Open Meetings.

G.The City's Comprehension Plan was discussed and trustees were encouraged to fill out the community survey.

H.The State Library Statistics were reviewed and Shenandoah was in line with others of the same size.

XI. FUTURE AGENDA ITEMS:

Meeting adjourned by acclamation.
The next board meeting will be Wednesday, August 5, at 4:30 P.M.

Respectfully submitted,
Mims Henstorf, Secretary ____

Dan Cox, President ____