

# **SHENANDOAH LIBRARY BOARD OF TRUSTEES MINUTES**

**July 9, 2025**

**This meeting will be streamed via Zoom (Z), an accepted internet method of meeting with members who may attend online, if requested.**

**BOARD MEMBERS PRESENT:** Gregg Broermann, Jenny Burkhiser, Dan Cox, Mims Henstorf, Eric Holste, Jennifer Jones, Melinda Kirby, Amy Miller, Chris Wiebold, and Adam Wright.

**BOARD MEMBERS ABSENT:** Mary Ann Gibson, Justin Trowbridge

**ALSO PRESENT:** Carrie Falk, Director; Jon Brantner Council Representative

**I. CALL TO ORDER:** The meeting of the Shenandoah Public Library Board of Trustees was called to order by President Dan Cox at 4:30 P.M. on Wednesday, July 9, 2025, in the Carnegie Room.

**II. PUBLIC FORUM:** none

**III. READING OF THE MINUTES:** The minutes of the past board meeting were read by members through email. Motion to approve made (Chris/Jennifer) and approved by board members in attendance.

**IV. COMMUNICATIONS:** none

**V. REPORT OF THE DIRECTOR:** Board read the report through email. Kloey Rine submitted her resignation as library page. Carrie is looking for a replacement. The Touch a Truck was a resounding (BEEP!BEEP!) success. The City came with many of the trucks and machines they use, as well as other “truck” participants. Thank you to all who participated with a truck or machine. Drive safely!

**VI. REPORT OF THE FRIENDS:** The Friends will pay the monthly fee for the printing of the Library Monthly Calendar in the Page County Post.

## **VII. COMMITTEE REPORTS:**

**A. Budget:** The budget was over (approximately \$1800) for the 2024-2025 year with most of the overage from Building repairs.

**B. Building:** Plumbing problems (annoying and worrisome noises) caused a day of city workers looking for a solution, and the finally a call to Gowing Plumbing to fix the problem.

**C. Operations:** none

**D. Policy: Security Camera Policy** -was revised to lengthen the storage time. Motion made to approve this change (Jennifer/Gregg) and approved.

### **VIII. PAYROLL AND BILLS:**

- A. Motion to pay bills (Gregg/Amy) was made and approved by board members in attendance.

### **VIX. UNFINISHED BUSINESS:**

- A. Amphitheater Update: There is still work to be done with the project now moving at a slow pace. The Grand Opening is undecided.
- B. A very positive reaction to abandoning fines has been pronounced by the public.

### **X. NEW BUSINESS:**

- A. A self-evaluation was given to the Trustees to be returned by the next meeting.
- B. Through the rest of the summer the activities and programs will continue at a rapid pace. Bevin, Carol and Joy are working on many new and popular summer activities.
- C. Bevin is now is working to better the connection between the Library and the community. She is working with Michelle from SCIA to pull the communication of what is happening not only at the library, but also all around town, she is coordinating a Google Calendar available to all interested which will show city, school, and area events for each month. This fits right in with the new **Vision** proposals and the library's strategic plan.

### **XI. FUTURE AGENDA ITEMS:** Digital Sign

Motion to adjourn (Gregg & Jennifer) made and passed by board members present.

**The next board meeting will be Wednesday, Aug 6, 2025, at 4:30 P.M.**

Respectfully submitted,

Mims Henstorf, Secretary \_\_\_\_\_

Dan Cox, President \_\_\_\_\_