

SHENANDOAH LIBRARY BOARD OF TRUSTEES MINUTES

November 6, 2024

This meeting will be via Zoom (Z), an accepted internet method of meeting with members who may attend online, if requested.

BOARD MEMBERS PRESENT: Gregg Broermann, Dan Cox, Mary Ann Gibson, Mims Henstorf, Jennifer Jones, Melinda Kirby, Amy Miller, Justin Trowbridge, and Chris Wiebold.

BOARD MEMBERS ABSENT: Jenny Burkhiser, Eric Holste, and Adam Wright.

ALSO PRESENT: Carrie Falk, Director; Jon Brantner Council Representative

I. CALL TO ORDER: The meeting of the Shenandoah Public Library Board of Trustees was called to order by President Dan Cox at 4:30 PM on Wednesday, Nov. 6, 2024, in the Carnegie Room.

II. PUBLIC FORUM:

III. READING OF THE MINUTES: The minutes of the past board meeting were read through email. Motion to approve made (Gregg and Chris) and passed.

IV. COMMUNICATIONS: Thank you from Zach Nunn's staffer for the use of the Library meeting room.

V. REPORT OF THE DIRECTOR: Read through email. Alan Armstrong, Foundation Board President, and Carrie are working on the Foundation's annual letter which will contain a request for donations to replace the outdoor corner signage with a digital sign.

VI. REPORT OF THE FRIENDS: The Book Sale netted \$978.13. The remaining books were given to numerous organizations in the community and local area for distribution.

VII. COMMITTEE REPORTS:

A. Budget: Carrie is waiting on month-end reports from City Hall and will pass along information when it is received.

B. Building: The Sunshade is progressing but with a slowdown as the sidewalk needed to be redesigned to fit the far east area.

C. Operations: needed no report

D. Policy: needed no report

VIII. PAYROLL AND BILLS:

- A. Motion to pay bills (Chris/Justin) was made and approved.

VIX. UNFINISHED BUSINESS:

- A. Job Shadowing has continued with Clarinda Library coming to Shenandoah. Alyssa, a high school student from Red Oak, also job shadowed here and shared several ideas, as well as took several back to share. Bevin got some ideas for the Reading Challenge for next year.

X. NEW BUSINESS:

- A. ILA conference was reviewed. Breakout sessions were attended by Joy and/or Bevin. They share with the Board information each gathered from a variety of presentations: book trends discussed with ideas for projects, perhaps starting a partnership with law enforcement which would bring officers into the library for personal/friendly contact, keeping the webpage up to date, better organized, and perhaps linked to library “treasures” to explore. The Library of Things was better organized with pictures added for clearer viewing of what’s available. The Conference was beneficial to both.
- B. Strategic Plan Update: a survey is being developed to be sent out to the community to gather information on how people find out about local events and community resources.
- C. Direct State Aid was received (\$2225.76).
- D. Accreditation Tier 3 was extended to June 30, 2026.
- E. The Annual Christmas Party will be held January 5 with Perfect Pot Luck used to coordinate items for the party.

XI. FUTURE AGENDA ITEMS:

Motion to adjourn (Justin/Gregg) made and passed.

The next board meeting will be Wednesday, Dec 4, 2024 at 4:30 P.M.

Respectfully submitted,

Mims Henstorf, Secretary _____

Dan Cox, President _____