

SHENANDOAH LIBRARY BOARD OF TRUSTEES MINUTES

November 8, 2023

This meeting will be in person and via Zoom, an accepted internet method of meeting with members who may attend online, if requested.

BOARD MEMBERS PRESENT: Marilyn Bayless, Gregg Broermann, Dan Cox, Mims Henstorf, Jennifer Jones, Melinda Kirby, Amy Miller, Justin Trowbridge, Chris Wiebold, Adam Wright (in person); Mary Anne Gibson (via Zoom)

BOARD MEMBERS ABSENT: Eric Holste

ALSO PRESENT: Carrie Falk, Library Director; Jon Eric Brantner, City Council Representative

- I. CALL TO ORDER:** The meeting of the Shenandoah Public Library Board of Trustees was called to order by President Jennifer Jones at 4:30 p.m. on Wednesday, November 8, 2023 in the library auditorium.
- II. PUBLIC FORUM:** None
- III. READING OF THE MINUTES:** The minutes of the October board meeting were approved. Motion (Justin/Gregg) passed.
- IV. COMMUNICATIONS:** Carrie was contacted by Jennifer Miller regarding placement of a Hope Locker at the library. This idea was started by Project Intentional Inc., a non-profit organization in Omaha, and is a program that places a container filled with socks, underwear and hygiene products where anyone in need of such products may obtain them. The Library is a good place to discreetly place a container, preferably in a low traffic area. Hope Locker will provide a container fully stocked to start, after which it is hoped that others (a local service organization or individuals) will donate items to refill the container on an ongoing basis. Carrie will try different locations within the library to find the best place for it.
- V. REPORT OF THE DIRECTOR:** The Teddy Roosevelt program with actor and historian Joe Wiegand will be held tomorrow, November 9, in the Library Auditorium beginning at 6:00 p.m.
- VI. REPORT OF THE FRIENDS:** The book sale held Friday, October 27; Saturday, October 28; and Monday, October 30 raised \$1,330. Several bundles of leftover books were distributed to non-profit organizations in the area. Thank you to the Street Department for moving the unsold books to the recycling bins.
- VII. COMMITTEE REPORTS:**
 - A. Budget:** Right on target.
 - B. Building:** Okay

C. Operations: Okay

D. Computer and Internet Use Policy: The Computer and Internet Use Policy was updated as computer usage has changed since previous update. Motion made (Gregg/Adam) and passed to accept the changes as recommended by the Policy Committee.

VIII. PAYROLL AND BILLS: Motion to pay bills (Chris/Justin) was approved. It was noted that several bills were on this list from last month as they had not been received at the time of last month's meeting.

IX. UNFINISHED BUSINESS:

A. Review Hot Spot Policy: The Hot Spot Policy updates implemented earlier this year are improving the use and timely return of the hot spots.

B. Renaming Carnegie Room: Discussion of renaming the Carnegie Room led to the discussion of the need for a naming policy. Carrie, Amy, and Jennifer will peruse policies from other libraries and report back to the board.

X. NEW BUSINESS:

A. Great Reading Challenge 2024: Explanation of a Reading Challenge program for adults in 2024 to be presented.

B. Holiday Party: Holiday Party being planned for Sunday, January 7, 2024 from 4:00 p.m. to 6:00 p.m. More information to come.

C. ILA Update: Carrie and Bevin attended the ILA meeting, and were presented with many professional development opportunities.

D. DaVinci Reader Gift: A DaVinci reader/electronic magnifier for the vision impaired was donated by the Bashaw family.

E. Legislative Visit: A Legislative Meet and Greet open to the public will be held in the Shenandoah Public Library Auditorium on Monday, December 11, 2023 beginning at 6:00 p.m. with State Senator Tom Shipley, State Representative Tom Moore, and State Representative Devon Wood. This is a chance for the public to hear from and visit with our leaders informally.

XI. FUTURE AGENDA ITEMS:

A. Gift Policy

B. Trustee Training in Red Oak in January 2024

XII. ADJOURNMENT: Motion to adjourn (Chris/Dan) was passed and the meeting was adjourned at 5:25 p.m.

The next board meeting will be held Wednesday, December 6, 2023 at 4:30 p.m.

Respectfully submitted,

Mims Henstorf, Secretary _____

Jennifer Jones, President _____